



उष्णकटिबंधीय वन अनुसंधान संस्थान
TROPICAL FOREST RESEARCH INSTITUTE
भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद्
Indian Council of Forestry Research & Education
(पर्यावरण एवं वन मंत्रालय, भारत सरकार की एक स्वायत्त परिषद्)



(An autonomous Council under the Ministry of Environment & Forests, Govt. of India)

डाकघर – आर.एफ.आर.सी., मंडला रोड, जबलपुर– 482 021

P.O. – R.F.R.C., Mandla Road, Jabalpur – 482 021

Telephone: 0761-2840483 Fax: 0761-2840484, 4044002, website:<http://tfri.icfre.gov.in>

No.1-6-75/2009/Estt-TFRI/ 1337

Date: 07.07.2010

NOTIFICATION

The Tropical Forest Research Institute, Jabalpur invites applications for filling up of 04(Four) posts of Research Assistant Grade-I and 01(One) post of Office Attendant by Direct Recruitment as per details given below.

The applications giving full bio-data with recent passport size photograph including permanent and corresponding address for communication with attested copies of all testimonials should reach to the Director, Tropical Forest Research Institute, P.O.:R.F.R.C.,Mandla Road, Jabalpur-482 021(M.P.) on or before 16.08.2010.

- A.(1) Name of the post:** *Research Assistant Grade-I (General), (Group "C" Non-Gazetted).*
(2) Number of posts: *03 posts unreserved and 01 post reserved for OBC (Total 04 Posts).*
(3) Scale of pay: *Revised Pay Scale -Pay Band-1: Rs.5200-20,200 with Grade Pay Rs.2800 p.m. admissible allowances under the rule of ICFRE.*
(4) Educational qualification:
(i) Essential: *Master Degree in Botany,Zoology,Chemistry,Forestry,Environmental Science and Pathology from recognized University or its equivalent.*
(ii) Desirable: *Experienced candidate will be given preference.*
(5) Age limit: *18-25 years as on 16th August, 2010. Relaxable for SC/ST-05years and for OBC – 03 years.*
(6) Place of work: *Tropical Forest Research Institute, P.O.: RFRC, Mandla Road, Jabalpur-482 021(M.P.). The post carries liability to serve anywhere in India.*
(7) Date & time of test and interview: *To be intimated to the eligible candidates separately.*
(8) Written examination: *The written examination will be conducted at TFRI, Jabalpur. Candidate will have to appear the test at his/her expenses.*

- B.(1) Name of the post:** *Office Attendant (Group "C" Non-Gazetted)*
(2) Number of posts: *01 post reserved for Schedule Caste.*
(3) Scale of pay: *Revised Pay Scale-Pay Band -1: Rs.5200-20,200 with Grade Pay Rs.1800 p.m. + admissible allowances under the rules of ICFRE.*
(4) Educational qualification:
(i) Essential: *10th standard pass from any recognized Board or equivalent.*
(ii) Desirable: *Minimum 03 years experience in relevant trade.*
(5) Age limit: *18-25 years as on 16th August, 2010. Relaxable for SC/ST-05 years and for OBC-03 years)*
(6) Place of work: *Tropical Forest Research Institute, P.O.:RFRC, Mandla Road, Jabalpur-482 021(M.P.).The post carries liability to serve anywhere in India.*
(7) Date & time of test and interview: *To be intimated to the eligible candidates separately.*

General Instructions:

- (i) Mere fulfilling of the minimum advertised qualification and experience requirements do not entitled an applicant to be called for test and / or interview.
- (ii) All the applications received within due date in response to advertisement shall be considered for short listing by a screening committee and only the candidates recommended by the screening committee will be called for test and/ or interview. The decision of the Institute on short –listing will be final and the Institute will not entertain any correspondence in this respect.
- (iii) Candidates are required to pay non-refundable application fee of Rs.200/-(Rupees two hundred only) through bank Demand Draft drawn in favor of the "Director, T.F.R.I. payable at Jabalpur on any nationalized bank. No other mode of payment of application fee will be acceptable.
- (iv) The SC/ST/PH candidates are exempted from the payment of the application fee .In the case of physically handicapped candidates, this exemption will however, be available to only those handicapped persons who would otherwise eligible for appointment to the post on the basis of standard of medical fitness prescribed for the posts by the Government of India.
- (v) Candidates are required to send two additional passport size photographs separately along with the application with their name written at the back side of the photograph in capital letters.
- (vi) Persons working in Central/State Government/Public Sector Undertaking/ Autonomous Organizations should submit their applications through proper channel within due date.
- (vii) The applicants belonging to SC/ST categories will be entitled to TA as per provisions of Ministry of Finance (Department of Expenditure) O.M. No.19014/3/77-E.IV (B) dated 17.02.1978).
- (viii) Incomplete application in any respect or application submitted in different format other than prescribed one or received after the last date shall be summarily rejected.
- (ix) If at any stage, it is found that any information by the applicant is suppressed or false his/ her candidature/ selection shall to be rejected or cancelled.
- (x) There shall be no age limit in respect of official already working in ICFRE and its Institute/Centre.

How to Apply:

Interested candidates should submit their application typed on A-4 size paper in the prescribed format given at Annexure-A along with attested copies of (i) certificate of age, (ii) certificate of educational qualification, (iii) certificate in support of claim to belong to SC/ST/OBC/PH, as applicable, (iv) certificate in support of claim for age relaxation/fee concession, as applicable, to the Director, Tropical Forest Research Institute, P.O. RFRC, Mandla Road, Jabalpur-482 021 on or before 16-08-2010 positively. Canvassing in any form will be treated as disqualification. Interim enquiries will not be entertained.

The advertisement is also available on TFRI website: <http://tfri.icfre.gov.in>.

Proforma for ApplicationPassport size
Photograph

1. Advertisement No. _____
2. Amount of application fee & Bank Draft No. _____
3. Post applied for: _____
4. Name (in block letters)
Last Name _____ Middle Name _____ First Name _____
5. Father's/Husband's name _____
6. Whether belongs to Gen./SC/ST/OBC/PH (please specify) _____
7. Permanent address _____

8. Full postal address for correspondence: _____

Mobile No. _____ (STD code) _____ telephone No. _____ email Id _____

9. (a) Date of birth _____
(b) Age as on 16-08-2010. _____ years _____ months _____ days _____
10. Whether age relaxation claimed. if so, indicate category _____
11. Where exemption of fee claimed, if so indicate category: _____
12. Nationality: _____

13. (a) Educational qualifications

| Sl. No. | Examination passed | Name of Board/ University | Year of Passing | % of marks obtained | Subject of study |
|---------|--------------------|---------------------------|-----------------|---------------------|------------------|
| | | | | | |

14. Experience.

| Sl. No. | Nature of employment / Designation | Name of employer | Pay scale | Period | |
|---------|------------------------------------|------------------|-----------|--------|----|
| | | | | From | To |
| | | | | | |

15. Any additional information.

Declaration

I affirm that all information supplied by me as above is true and correct. I fully understand that if at any stage, it is discovered that any attempt has been made by me to willfully conceal or misrepresent the facts my candidature may be summarily rejected or employment terminated.

Place:

Date:

Signature of the candidate**Certificate to be furnished by the Employer/ Head of Office of Forwarding Authority.**

This is certified that:

- i) The particulars furnished by Shri /Smt /Km. /Dr. _____ are correct, as per records.
- ii) There is no vigilance case/disciplinary proceeding either pending or contemplated against him/her.
- iii) Certified copy of annual confidential dossier for the last three years in respect of Shri/Smt/Km/ Dr. _____ is enclosed /There is no practice of maintaining report of employees in this Organization/Institution (as applicable)

Date:

Signature of Head of Department/Forwarding Authority

Name _____

Department _____

Office seal _____