

**Tropical Forest Research Institute, P.O. – R.F.R.C, Mandla Road, Jabalpur – 482 021**

**NOTIFICATION FOR SUBMISSION OF APPLICATION**

Applications are invited from qualified doctors on contractual basis at TFRI, Jabalpur. Doctors having at least MBBS degree should apply. Other terms & condition are visible at office website <https://tfri.icfre.gov.in>

Under Secretary  
TFRI, Jabalpur

## **Terms and conditions**

1. Period of engagement will be for a period of three months or till formal alternate arrangements are made, whichever is earlier.
2. The engagement is purely on contractual basis and will not confer any right for regular appointment in any case
3. Period of engagement will be further extendable as may be required by the employer.
4. The medical Officer will attend the Institute dispensary at TFRI campus from Monday to Saturday without fail. The duty hours will be from 17:00 to 19:00 hrs at TFRI dispensary. He will also attend TFRI employees/Families pensioners who may seek medical attentions beyond 19:00 hrs at his residence or other alternate place, without any extra charges.
5. Six days leave is admissible during the period of three months. Balance of leave if any can not be carried over in case of extension of the period. Leaves beyond admissibility will be without pay.
6. The engagement order may be cancelled by the employer at any time without assigning any reason thereof.
7. In case of resigning/leaving of the assignment, one month advance notice will be required for consideration

## **Duties**

1. Entry the name of patients coming in the dispensary in Register.
2. Provide First aid and medical advice to the patients coming to dispensary and refer to authorized CGHS hospital, if required.
3. Verifying the medical bills of employees/pensioners with signature and seal.
4. Assist on vaccination programme.

